



MONCK'S CORNER WATER WORKS

PUBLIC WORKS COMMISSION

S.E. Hormell
Administrator

Commissioners:

Michael E. Harrelson, Chairman
Christopher M. Harrison Christopher P. Griffin

Moncks Corner Water Works Bank Draft Authorization Form

- The Moncks Corner Water Works (MCWW) and my bank both reserve the right to terminate my participation in this program at any time.
- **I will continue to receive a water bill giving usage and debit details. Notice will be printed on the bill indicating the date and amount that will be drafted.** If my bill indicates that the draft will not be made for any reason, I will either make the payment myself or contact MCWW to resolve the issue.
- If I wish to discontinue my bank draft or change any banking information, I will notify the MCWW as soon as possible but no later than 5 days prior to any pending draft. If I do not notify in a timely manner as stated, I understand that the change or cancellation may not be honored. I will be responsible for any fees associated with the return of the draft.
- I authorize MCWW to initiate charges to the following and to debit the following account.
- A voided check or letter from a financial institution on letterhead will be accepted only. Check or letter must be attached, and form signed to process.
- I have read, completed, and signed this form and agree to the above.

SIGNATURE: _____ DATE: _____

TYPE OF REQUEST:

NEW ENROLLMENT: _____ MODIFY CURRENT AUTO DRAFT: _____ CANCEL AUTO DRAFT: _____

CUSTOMER ACCOUNT INFORMATION:

MCWW ACCT # _____ NAME ON ACCOUNT _____

BANK NAME: _____ CHECKING _____ SAVINGS _____

ROUTING NUMBER: _____ ACCOUNT NUMBER: _____

VOID CHECK AREA