



**MONCK'S CORNER WATER WORKS**  
**PUBLIC WORKS COMMISSION**

R.W. Wall  
Administrator

Commissioners:

Charles A. Staley, Jr., Chairman  
J. Wayne Varner      Christopher M. Harrison

K.T. Fann  
Superintendent

Name on account: \_\_\_\_\_ Account # \_\_\_\_\_

Service Location: \_\_\_\_\_ Phone # \_\_\_\_\_

If you are needing to make changes on your account, please read carefully as to what is required for that change. For all changes a photo ID is required on current account holder. Please verify by marking the change that you would like, return to office with the information required.

☐ LEGAL NAME CHANGE: Marriage license, divorce decree, court order or driver's license.

Name change on account: \_\_\_\_\_

☐ DUE TO DEATH: A copy of death certificate and or Personal Representative form.

Name change to: \_\_\_\_\_

☐ REMOVING A NAME ON THE ACCOUNT: Original account holder only can remove name.

Name to REMOVE from account: \_\_\_\_\_

☐ ADDING NAME ON ACCOUNT: A copy of Driver's License and Social Security Number.

Name to ADD to account: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

☐ CHANGE MAILING ADDRESS:

New mailing address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

Account Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Person Added on Account: \_\_\_\_\_ Date: \_\_\_\_\_